

%General Manager Telecom, DHARWAD
3rd Floor, Sanchar Sadan,
Station Road, HUBLI -580 020.
Tel No 2354500, Fax 2325000



भारत संचार निगम लिमिटेड
(भारत सरकार का उपक्रम)
BHARAT SANCHAR NIGAM LIMITED
(A Govt. of India Enterprise)

IndiaBroadband²⁰⁰⁷
Linking India >>

Cost of Tender Document Rs.553/- (Non-refundable)

Tender Document

For supply of computer feed paper

For the year 2009-2010

No:SDC/222-21/Tender/2009-2010/1 dated @ Hubli the 11.05.2009

For further information and queries contact
General Section, 3rd Floor, Sanchar Sadan,
Station Road, Hubli- 580 020.
Telephone No: (0836-235 4500/225 8400)



BHARAT SANCHAR NIGAM LIMITED

(A Govt. of India Enterprise)

OFFICE OF THE GENERAL MANAGER TELECOM, DHARWAD TELECOM DISTRICT,
3rd , FLOOR, SANCHAR SADAN, STATION ROAD, HUBLI-580 020

NO: SDC/222-21/09-10/01 dated at Hubli 11.5.2009

TENDER NOTICE

On behalf of the BSNL , the General Manager Telecom, Dharwad Telecom District, Hubli invites **TWO COVER BID SYSTEM** Tenders for supply of "**COMPUTER FEED PAPERS**" under the jurisdiction of General Manager Telecom, Hubli. The specification/ quantity of the items required for ONE year is furnished below.

Sl. No.	NAME OF THE ITEMS WITH SPECIFICATION	APPROXIMATE QUANTITY REQUIRED FOR 2009-2010
1	Computer Feed Papers of size 15" x 12" 132 col 60 GSM with logo printing on one part	4,00,000.Sheets.*
2	Computer Feed Papers of size 10" x 12 " 80 col 60 GSM with logo printing on one part	13,50,000.Sheets *
3	Computer Feed papers of size 10" x 12" 80 col 60 GSM with logo printing on two parts	30,000. Sheets .*

* (Note: For details refer to clause 19 of NIT)

(Signature of the Tenderer)

Cont'd..2

TERMS AND CONDITIONS

1. Tender forms shall be issued on production of cash receipt or Cross DD drawn in favour of BSNL, Hubli for Rs.553/-(Rs.500+Rs.53 Tax) (Rs. Five hundred fifty three only) (Non refundable) obtained from Sr.A.O.(Cash) O/o GMT BSNL, Ist floor, CTO Building, Pinto Road, Hubli-580 020 up to 17.30 hrs of 2.6.2009 or the tender document can be down loaded from our website www.karnataka.co.in and charges to be paid along with tender.

2. Tender document can be down-loaded from our website and necessary charge of Rs.553/-is to be paid by crossed demand draft drawn on nationalized bank in favour of A.O.BSNL, Hubli.

3. The rate contract for those items for which a bidder is L-1 will be awarded to him, irrespective of the number of items.

4. The Technical Bid Cover-I should contain:

- a) Tender document duly signed on all pages by the tenderer except Financial Annexure-II
- b) EMD paid receipt in the ACG-67 or crossed demand draft drawn in favour of A.O.BSNL.Hubli.
- c) Experience certificate obtained from Central Govt./PSU/State or private reputed organization.
- d) In case of SSI Units, registered with NSIC who wish to claim exemption from payment of EMD they are to enclose an attested Photostat copy of registration certificate issued by the authorities.
- e) Sample paper i.e., make of TNPL, Andhra or ITC, West Coast Mills, MPM should be enclosed.
- f) Cover should be marked as **Technical Bid for supply of Computer Feed Paper.**

5. The Financial Bid Cover-II should contain the following documents.

- a) The cover should contain Tender Schedule Annexure-II duly completed and signed by the tenderer.
- b) The cover should be marked as **Financial Bid for supply of computer feed papers.**

6. Both Technical Bid Cover-I and Financial Bid Cover-II should be sealed separately. Both envelopes should be placed in one BIG envelope and may be properly sealed and sent by Registered Post or by Courier Service or may be dropped in the Tender Box in AGM(Genl) Chember, 3RD Floor, Sanchar Sadan, Station Road, Hubli-580 020.

7. The sealed Tender duly signed by the tenderer on each page should be addressed to Sri V G Narendra, A.G.M.(Genl) o/o G.M. Telecom, 3rd Floor, Sanchar Sadan, Station Road, Hubli-20, so as to reach this office on or before the due date and stipulated time, I e 15.00 hrs of 3.6.2009.

8. Each tender should be accompanied by EMD of Rs.12,500/- in the form of crossed DD drawn in favour of Sr. Accounts Officer(Cash) o/o GMT Hubli-20 payable at Hubli from any Nationalized Bank. or in cash by depositing the amount at the cash counter O/o Sr. AO Cash, BSNL CTO Building Pinto Road,Hubli-20 and the receipt obtained should be enclosed to the Technical Bid in original. The EMD/SD of earlier tenders will not be considered.

9. The Sealed covers should be super scribed as **"TENDER FOR SUPPLY OF COMPUTER FEED PAPERS"**. The Technical Cover - I will be opened on the same day 3.6.2009 at 1600 Hrs in the presence of such of tenderers who may wish to be present. The date of opening of Financial Bid cover will be intimated to the eligible tenderer in Technical Bid only.

Page-3-

10. The contract will be a rate running contract and except herein after mentioned no guarantee is given that the quantities indicated or any other quantity of the ITEMS will necessarily be ordered, but an idea of the number and nature of ITEMS which may be ordered and their average annual requirements are given in the Annexure 'A'. These are estimates only. The ITEMS now in use are liable to revision or cancellation. Guarantee can not be given that the supplies of every item contained in the annexure will be required during the term of the contract, nor that orders will be given for the quantity shown therein.

11. EMD of the unsuccessful tenderer will be refunded after finalization of the tender. The EMD of the successful tenderer will be retained as Security Deposit till the completion of the supply of the items. The EMD/SD while in the custody of the BSNL will not carry any interest.

12. The EMD of the successful tenderer shall be converted in to Security Deposit. In addition to above said security deposit, the successful tenderer is required to furnish a performance security works out as 10 % of accepted lowest rates minus EMD of Rs. 12,500/- or shall be paid by cash/DD or bank guarantee in favour of BSNL Hubli from Nationalized Bank. The performance guarantee amount will not carry any interest, while in the custody of BSNL.

13. In case where the additional security performance guarantee amount as per para 12 above , works out to be the negative figure no additional security deposit would required to be paid.

14. Any provisional clauses included in the quotation as for instance " Subject to percentage" " Market fluctuation" etc., which might effect the prices of the article, will result the tender being rejected. The orders will be placed as and when required in parts or in full.

15. The General Manager Telecom is not bound to accept the lowest tender and also not bound to accept tender of one party only for all items. The GMT Hubli reserves the right to approve different tenderers in respect of different items. In all these events EMD of Rs 12,500/- shall be converted as performance Deposit,

16. The articles should be supplied within the date mentioned in the supply order from the date of receipt of purchase order and the articles should conform to the specification given otherwise they will be rejected.

17. If the articles are not received within 30 days from the date of receipt of Purchase Order, liquidated damage charges will be levied at the rate of $\frac{1}{2}$ % per week subject to maximum of 5 % of the total value of the articles including all taxes.

18. The bills should be submitted in triplicate to the consignee, which will be mentioned at the time of placing orders. The bills should be duly stamped and pre-receipted.

19. The GMT Dharwad TD Hubli, reserves the right to reject any or all the tenders without assigning

any reason and the decision of GMT, Hubli shall be final and is binding on all concerned and the GMT Hubli also reserves the right to order quantity in full or in part as per requirement.

(Signature of the Tenderer)

Page-4-

20. If the tenderer fails to supply the items within stipulated period, or fails to comply with any terms and conditions, the tender will be cancelled and Security Deposit / performance amount will be forfeited in favour of BSNL.
21. The validity of tender is ONE YEAR from the date of finalization/Agreement. extendable for further period of six months. The Security Deposit will be refunded only after the completion of the tender period.
22. Any attempt or negotiation either direct or indirect on the part of the tenderer with the authority to whom he has submitted the tender or with the authority who is competent finally to accept the tender or to influence by any means, the acceptance of the tender will render the tenderer liable to be excluded from consideration.
23. If the successful tenderer is found to be supplying the items of poor quality or fails to comply with the specification of the tender, the tenderer is liable to be black listed and will not be allowed to participate in the future tenders.
24. No increase in rates once quoted will be acceptable under any circumstances.
25. The tenderer should quote the rates in the enclosed Annexure-II in figures as well as in words inclusive of all taxes, and transportation charges till the items reach the destination.
26. The successful tenderer will have to execute an agreement of contract on a non-judicial stamp paper of Rs.100/-(Rupees hundred only) within seven days of receipt of approved letter.
27. No conditional tender will be considered. There should not be any corrections/over writings while quoting the rates.
28. A sample of paper to be supplied should be enclosed along with each tender duly specifying the manufacturing mill on it. The paper should be of TNPL, Andhra or ITC paper Mills only and the manufacturing companies name should be certified on the sample by the tenderer. At any time if it is noticed that the paper is not from any of these companies the tender shall be liable for cancellation with forfeiture of EMD/Performance deposit
29. Any dispute arising out of this contract will be subject to legal jurisdiction of Hubli-Dharwad Municipal Corporation Limit.
30. The approved tenderer should not sublet the tender awarded to him. General Power of Attorney of any kind to third party to supply the items, authorization to issue the bills, to receive the payment will not be entertained.
31. The tenderers may fill up and sign the requisition slip/advance stamp-receipt enclosed in annexure so that the EMD of the unsuccessful tenderers refunded at the earliest.

Asst General Manager (Genl)

For G.M.T. Dharwad T.D.Hubli-20.

(Signature of the Tenderer)
and Seal of the Co..

ANNEXURE

Tender Schedule

From: _____

To:
The Asst General Manager (Genl)
O/o G.M.Telecom, Dharwad TD,
Hubli-580 020.

Phone/Cell No. _____

Sir,

I have gone through the terms and conditions detailed in the Tender Notice No: SDC/222-21/2009-2010/01 Dated 11.5.2009 for supply of Computer Feed Paper. I am agreeable to all the terms and conditions mentioned therein. I shall also abide by any other rules connected to the supply that may be enforced by BSNL from time to time. My rates are furnished below which are inclusive of all taxes and packing and forwarding etc.

Sl. NO	NAME OF THE ITEMS WITH SPECIFICATION	Apprx. Qty Req. for 2009-2010	Rate Quoted for in figures and words. Including of All taxes, Fright etc)	
1	Computer Feed Papers of size 15" x 12" 132 col 60 GSM with logo printing on one part	4,00,000 Sheets.	For 1000 Sheets	Rs. _____ Rupees, _____ _____
2	Computer Feed Papers of size 10" x 12 " 80 col 60 GSM with logo printing on one part	13,50,000. Sheets *	For 1000 Sheets	Rs. _____ Rupees, _____ _____
3	Computer Feed papers of size 10" x 12" 80 col 60 GSM with logo printing on two parts	30,000. Sheets .*	For 1000 Sheets	Rs. _____ Rupees, _____ _____

* (Note: For details refer to clause 8 of NIT)

I/We have credited the prescribed EMD of Rs.12,500/- (Rupees Twelve thousand Five Hundred only) vide cash receipt NO..... dtd at the cash counter of G. M. Telecom, I floor, CTO Building, Hubli-20. DD or Pay order No..... dtd of Bank enclosed herewith. I shall abide by the terms and conditions of the tender

Yours faithfully,

Place:-

Date:-

(Signature of the Tenderer)
and Seal of the Co..

ANNEXURE-I

CHECK LIST FOR SUBMISSION OF TENDER FORMS- GUIDELINES

TECHNICAL BID COVER - I

This cover should contain the following documents.

1. Signed on all pages of the tender document except tender schedule, with proof of supply of printed forms to other Central Govt / State Govt / PSUs' along with the samples of the papers.
2. In case of SSI units registered with NSIC who wish to claim exemption from payment of EMD, they are to enclose an attested Photostat copy of REGISTRATION CERTIFICATE issued by the concerned authorities.
3. The sample of the paper should be enclosed.

THE COVER SHOULD BE MARKED AS **TECHNICAL BID FOR SUPPLY OF COMPUTER FEED PAPER**

FINANCIAL BID COVER - II

This cover should contain the following documents.

1. This cover should contain only TENDER SCHEDULE duly completed and signed by the tenderer.
2. Earnest Money Deposit (EMD) paid particulars (Crossed DD drawn in favour of BSNL OR Cash Receipt (ACG-67) obtained from Sr.A.O.(Cash) O/o GMT, Pinto Road, Hubli-580 020

THE COVER SHOULD BE MARKED AS **FINANCIAL BID FOR SUPPLY OF COMPUTER FEED PAPER.**

BOTH THE COVER SHOULD BE PLACED IN ONE BIG COVER AND MAY BE PROPERLY SEALED AND SEND BY REGISTERED POST/COURIER ONLY OR TO BE DROPPED IN THE TENDER BOX KEPT IN AGM(GENL) % GMT, 3rd Floor, Sanchar Sadan, Station Road, Hubli - 580 020..

Annexure-II
Instructions to Bidders
CHECKLIST FOR TENDERERS:

Have you ensured (Before sealing the envelope by sealing wax/pvc tape) the following:

- I. Study of complete document?
- II. Signature with seal on all pages of document?
- III. The Tender Schedule is correctly filled in words and figures with signature?
- IV. The proof of execution of supply of computer feed paper worth of Rs.2 lakh or more to any other Central/State/PSU during the past one year i.e., experience certificate is enclosed to the tender document?
- V. The samples of the papers used to print forms are enclosed to the tender document?
- VI. Attested copy of SSI Certificate (the validity should be current) for seeking exemption from payment of EMD is enclosed to the tender document?
- VII. Original receipt for having been paid EMD or Demand Draft drawn in favour of A.O.Cash, BSNL, Hubli is enclosed to the tender document?

Two covers properly sealed and to be put in one big cover and to be addressed and send through Registered Post or Courier Service or to be dropped in the tender box kept at A.G.M.(Genl) % GMT, 3rd Floor, Sanchar Sadan, Station Road, Hubli-580 020 to:

Shri V G Narendra,
A.G.M.(Genl) % GMT, 3rd Floor, Sanchar Sadan,
Station Road, Hubli - 580 020.

So as to reach before 1500 hours of 3.6.2009

ANNEXURE-III

TO WHOM SOEVER MAY CONCERN

It is to certify that M/s _____ has supplied the printed forms to this office/organization during the period as shown below:

Sl.No.	Financial Year	Amount of supply made	Remarks
1	2006-2007		

(Signature with seal)



BHARAT SANCHAR NIGAM LIMITED

(A Govt. of India Enterprise)

OFFICE OF GENERAL MANAGER TELECOM, DHARWAD TELECOM DISTRICT, 3rd, FLOOR,
SANCHAR SADAN, STATION ROAD, HUBLI-580 020

TENDER NOTICE

Sl.No:	Particulars	Details
1	Tender Notice No:	SDC/222-21/2009-2010/1 Dated 11.5.2009
2	Name of the work	Tender for supply of Computer feed papers. (Two Cover Bid System)
3	Earnest Money Deposit	Rs. 12,500/-
4	Sale of Blank Tender Forms	Up to 1730 hours of 2.6.2009
5	Receipt of completed Tenders	Up to 1500 hours of 3.6.2009
6	Opening of Tenders	At 1600 hours of 3.6.2009

The blank Tender Forms can be obtained from Sub Divisional Engineer (Genl), O/o GMT, BSNL, 3rd Floor, Sanchar Sadan, Station Road, Hubli - 580 020 (Telephone No: 0836-235 4600 on payment of Rs.553/- in the form of Demand Draft drawn in favour of BSNL, Hubli or cash receipt obtained from Sr.A.O.(Cash) O/o GMT, Pinto Road, Hubli. On or before 2.6.2009 .

The blank tender form can be down loaded from our website www.karnataka.bsnl.co.in and the cost of tender form is to be paid in the form of DD or Cash Receipt to be enclosed to tender schedule.

Sd/-
Assistant General Manager (Genl),
O/o GMT, DWD TD, Hubli-20.

NO RELATIVES WORKING IN BSNL CERTIFICATE

I hereby declare that I am not having any close relative working in BSNL.

Place:
Date:

Signature of the Tenderer

EMD / SECURITY DEPOSIT NOT FORFEITED CERTIFICATE

I hereby declare that I am not BLACK Listed in any BSNL Tenders in Karnataka or any other state and my EMD / Security not forfeited in BSNL or any Government Department Tender.

Place:
Date:

Signature of the Tenderer



BHARAT SANCHAR NIGAM LIMITED

(A Govt. of India Enterprise)

OFFICE OF GENERAL MANAGER TELECOM, DHARWAD TELECOM DISTRICT, 3rd, FLOOR,
SANCHAR SADAN, STATION ROAD, HUBLI-580 020

TENDER NOTICE

Sl.No:	Particulars	Details
1	Tender Notice No:	SDC/222-21/2009-2010/1 Dated 11.5.2009
2	Name of the work	Tender for supply of Computer feed papers. (Two Cover Bid System)
3	Earnest Money Deposit	Rs. 12,500/-
4	Sale of Blank Tender Forms	Up to 1730 hours of 2.6.2009
5	Receipt of completed Tenders	Up to 1500 hours of 3.6.2009
6	Opening of Tenders	At 1600 hours of 3.6.2009

The blank Tender Forms can be obtained from Sub Divisional Engineer (Genl), O/o GMT, BSNL, 3rd Floor, Sanchar Sadan, Station Road, Hubli - 580 020 (Telephone No: 0836-235 4600 on payment of Rs.552/- in the form of Demand Draft drawn in favour of BSNL, Hubli or cash receipt obtained from Sr.A.O.(Cash) O/o GMT, Pinto Road, Hubli. On or before 2.6.2009 .

The blank tender form can be down loaded from our website www.karnataka.bsnl.co.in and the cost of tender form is to be paid in the form of DD or Cash Receipt to be enclosed to tender schedule.

Assistant General Manager (Genl),
O/o GMT, DWD TD, Hubli-20.