

%General Manager Telecom, DHARWAD  
3<sup>rd</sup> Floor, Sanchar Sadan,  
Station Road, HUBLI -580 020.  
Tel No 2354500, Fax 2325000



भारत संचार निगम लिमिटेड  
(भारत सरकार का उपक्रम)  
**BHARAT SANCHAR NIGAM LIMITED**  
(A Govt. of India Enterprise)

**IndiaBroadband<sup>2007</sup>**  
*Linking India* >>

Cost of Tender Document Rs.563/- (Non-refundable)

# Tender Document

## For supply of Pre-Printed Telephone

### Receipts For the year 2009-2010

No:SDC/222-14/Tender/2009-2010/1 dated @ Hubli the 25.5.2009

For further information and queries contact  
General Section, 3<sup>rd</sup> Floor, Sanchar Sadan,  
Station Road, Hubli- 580 020.  
Telephone No: (0836-235 4500/225 8400)

Cost of Tender Documents Rs.563/-(Non-refundable)



# BHARAT SANCHAR NIGAM LIMITED

( A Govt. of India Enterprise )

OFFICE OF THE GENERAL MANAGER TELECOM, DHARWAD TELECOM DISTRICT,  
3<sup>rd</sup>, FLOOR, SANCHAR SADAN, STATION ROAD, HUBLI-580 020.

No: SDC/222-14/2009-2010/1 dated @ Hubli the 25.05.2009.

## Tender Notice.

On behalf of the BSNL the General Manager Telecom, Dharwad Telecom District, 3<sup>rd</sup> Floor, Sanchar Sadan, Station Road, Hubli-580 020 invites **TWO COVERS** tenders for supply of Pre Printed Telephone Receipts with the following specifications.

SL. No	Nomeclature	Quantity Required
1	7.5cms x 15 cms Single part receipt printing with continuous numbering on each receipt with single colour on 80 GSM with 3 inch horizontal perforation (Specimen enclosed)	9,00,000 sheets. (9,00,000 sheets x 4 receipts in each sheet)

## TERMS AND CONDITIONS

1. Tender forms shall be issued on production of cash receipt or Cross DD drawn in favour of BSNL, Hubli for Rs.563/-(Rs.500+Rs.63 Tax) (Rs.Five hundred Sixty three only) (Non refundable) obtained from Sr.A.O.(Cash) O/o GMT BSNL, Ist floor, CTO Building, Pinto Road, Hubli-580 020.
2. Tender document can be down-loaded from our website and necessary charge of Rs.563/-is to be paid by crossed demand draft drawn on Nationalized bank in favour of A.O.BSNL, Hubli.
3. The Technical Bid Cover-I should contain:
  - a) Tender document duly signed on all pages by the tenderer except Financial Annexure-II
  - b) EMD paid receipt in the ACG-67 or crossed demand draft drawn in favour of A.O.BSNL.Hubli.
  - c) Experience certificate obtained from Central Govt./PSU/State or private reputed organization.
  - d) In case of SSI Units, who wish to claim exemption from payment of EMD they are to enclose an attested Photostat copy of registration certificate issued by the authorities.
  - e) Sample paper i.e., make of TNPL, Andhra or ITC, West Coast Mills only should be enclosed.
  - f) Cover should be marked as Technical Bid for supply of Pre-printed telephone receipts.

4. The Financial Bid Cover-II should contain the following documents.
  - a) The cover should contain Tender Schedule Annexure-II duly completed and signed by the tenderer.
  - b) The cover should be marked as Financial Bid for supply of Pre-printed telephone receipts.
5. **Both Technical Bid Cover-I and Financial Bid Cover-II should be sealed separately. Both envelopes should be placed in one BIG envelope and may be properly sealed and sent by Registered Post or by Courier Service or dropped in Tender box kept in AGM(Genl) Chamber.**
6. The sealed Tender duly signed by the tenderer on each page should be addressed to Sri V G Narendra, A.G.M.(Genl) o/o G.M. Telecom, 3<sup>rd</sup> Floor, Sanchar Sadan, Station Road, Hubli-20, so as to reach this office on or before stipulated date and time as notified in the tender notice by Registered Post/ Courier only.
7. Each tender should be accompanied by EMD of Rs.5,000/- in the form of crossed DD drawn in favour of Sr. Accounts Officer(Cash) o/o GMT Hubli-20 payable at Hubli from any Nationalized Bank. or in cash by depositing the amount at the cash counter O/o Sr. AO Cash, BSNL CTO Building Pinto Road, Hubli-20 and the receipt obtained should be enclosed to the Tender in original. The EMD/SD of earlier tenders will not be considered.
8. The Sealed covers should be super scribed as **"TENDER FOR SUPPLY OF PRE-PRINTED TELEPHONE RECEIPTS"**. The Technical Cover - I will be opened on the same day at 1600 Hrs in the presence of such of tenderers who may wish to be present. The date of opening of Financial Bid cover will be intimated to the eligible tenderer in Technical Bid only.
9. The contract will be a rate running contract and except herein after mentioned no guarantee is given that the quantities indicated or any other quantity of the ITEMS will necessarily be ordered, but an idea of the number and nature of ITEMS which may be ordered and their average annual requirements are given in the Annexure 'A'. These are estimates only. The ITEMS now in use are liable to revision or cancellation. No guarantee can be given that the supplies of every item contained in the annexure will be required during the term of the contract, nor that orders will be given for the quantity shown therein.
10. EMD of the unsuccessful tenderer will be refunded after finalization of the tender. The EMD of the successful tenderer will be retained as Security Deposit till the completion of the supply of the items. The EMD/SD while in the custody of the BSNL will not carry any interest.
11. The EMD of the successful tenderer shall be converted in to Security Deposit. In addition to above said security deposit, the successful tenderer is required to furnish a performance security works out as 10 % of accepted Rates minus EMD of Rs. 5,000/- or shall be paid by bank guarantee in favour of BSNL Hubli from Nationalized Bank .The EMD amount will be refunded on receipt of bank guarantee for the full amount. The performance guarantee amount will not carry any interest, while in the custody of BSNL.

12. In case where the additional security performance guarantee amount as per para 6 above , workout to be the negative figure no additional security deposit would required to be paid. However refund of part of EMD converted, as security deposit will not be entertained.

13. Any provisional clauses included in the quotation as for instance " Subject to percentage" " Market fluctuation" etc., which might effect the prices of the article, will result the tender being rejected. The orders will be placed as and when required in parts or in full.

14. The General Manager Telecom is not bound to accept the lowest tender and also not bound to accept tender of one party only for all items. The GMT Hubli reserves the right to approve different tenderers in respect of different items. In all these events EMD of Rs 5,000/- shall be converted as performance Deposit.

15. The articles should be supplied within the date mentioned in the supply order from the date of receipt of purchase order and the articles should conform to the specification given otherwise they will be rejected.

16. If the articles are not received within 30 days from the date of receipt of Purchase Order, liquidated damage charges will be levied at the rate of  $\frac{1}{2}\%$  per week subject to maximum of 5 % of the total value of the articles including all taxes.

17. The bills should be submitted in triplicate to the consignee, which will be mentioned at the time of placing orders. The bills should be duly stamped and pre-receipted.

18. The GMT Dharwad TD Hubli, reserves the right to reject any or all the tenders without assigning any reason and the decision of GMT, Hubli shall be final and is binding on all concerned and the GMT Hubli also reserves the right to order quantity in full or in part as per requirement.

19. If the tenderer fails to supply the items within stipulated period, or fails to comply with any terms and conditions, the tender will be cancelled and Security Deposit / performance amount will be forfeited in favour of BSNL.

20. The validity of tender is ONE YEAR from the date of finalization/Agreement, and the validity Period is extendable for further period of six months. The Security Deposit will be refunded only after the completion of the tender period.

21. Any attempt or negotiation either direct or indirect on the part of the tenderer with the authority to whom he has submitted the tender or with the authority who is competent finally to accept the tender or to influence by any means, the acceptance of the tender will render the tenderer liable to be excluded from consideration.

22. If the successful tenderer is found to be supplying the items of poor quality or fails to comply with the specification of the tender, the tenderer is liable to be black listed and will not be allowed to participate in the future tenders.
23. No increase in rates once quoted will be acceptable under any circumstances.
24. The tenderer should quote the rates in the enclosed Annexure-II in figures as well as in words inclusive of all taxes, and transportation charges till the items reach the destination.
25. The successful tenderer will have to execute an agreement of contract on a non-judicial stamp paper of Rs.100/- (Rupees hundred only) within seven days of receipt of approved letter.
26. No conditional tender will be considered. There should not be any corrections/over writings while quoting the rates.
27. A sample of paper to be supplied should be enclosed along with each tender duly specifying the manufacturing mill on it. The paper should be of TNPL, Andhra or ITC paper Mills only and the manufacturing companies name should be certified on the sample by the tenderer. At any time if it is noticed that the paper is not from any of these companies the tender shall be liable for cancellation with forfeiture of EMD/Performance deposit.
28. To ensure the correct quantity in each bundle of 1000 sheets the tenderer has to arrange for continuous numbering of the sheets from 1 to 1000 by automatic printing process.
29. Any dispute arising out of this contract will be subject to legal jurisdiction of Hubli-Dharwad Municipal Corporation Limit.
30. The approved tenderer should not sublet the tender awarded to him. General Power of Attorney of any kind to third party to supply the items, authorization to issue the bills, to receive the payment will not be entertained.
31. The tenderers may fill up and sign the requisition slip/advance stamp-receipt enclosed in annexure so that the EMD of the unsuccessful tenderers refunded at the earliest.

Sd/-  
Asst General Manager (Genl)  
For G.M.T. Dharwad T.D.Hubli-20.

(Signature of the tenderer)

## TENDER SCHEDULE

From:

To

Sri V G Narendra,  
Assistant General Manager (Genl),  
O/o GMT, DWD TD, Hubli -580 020.

Sir,

With reference to your tender notification No: SDC/222-14/2009-2010/1 dated 25.5.2009 I quote my rates as follows.

SL. No	Name of the items with specification	Rate per 1000 sheets (4000 receipts) Inclusive of all taxes, freight, packing and forwarding
1	7.5cms x 15 cms Single part receipt printing with continuous numbering on each receipt with single colour on 80 GSM with 3 inch horizontal perforation (Specimen enclosed)	(In figures) _____  (In words) _____  _____

1) I have gone through all the terms and conditions of the tender document and accept the same.

2) I have enclosed the EMD in the form of Demand Draft drawn in favour of BSNL payable at Hubli on Bank \_\_\_\_\_ for Rs. \_\_\_\_\_ OR Cash Receipt No: \_\_\_\_\_

Thanking you,

Date:

Yours faithfully,

Place:

Telephone No:

(Seal & Signature of the tenderer)

Cell No:

**BHARAT SANCHAR NIGAM LIMITED**

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OFFICE OF THE GENERAL MANAGER TELECOM, DHARWAD TELECOM DISTRICT,  
3<sup>rd</sup> FLOOR, Sanchar Sadan, Station Road, HUBLI-580 020.

**TENDER NOTICE**

1. Tender Notice No : No : SDC/222-14/2009-2010/01 Dated 25.5.2009.
2. Name of Work : Tender for Supply of Pre printed Telephone Receipts.
3. Earnest Money Deposit. : Rs. 5,000/- (Rupees FIVE THOUSANDS ONLY)
4. Sale of tender forms : Up to 1730 hours of 16.6.2009.
5. Receipt of completed tenders. : Up to 1500 hours of 17.6.2009.
6. Opening of Tenders : At 1600 hours on 17.6.2009

The tender notice form can be purchased from the O/o The General Manager Telecom, Dharwad Telecom District, 3<sup>rd</sup> Floor, Sanchar Sadan, Station Road, Hubli-20 during office hours by producing cash receipt of Rs.563 /- (Non-refundable) obtained from the Accounts Officer (Cash) O/o General Manager Telecom, C.T.O. Building, Pinto road, Hubli-580 020 or the tender form may be downloaded from our website [www.bsnl.karnataka.co.in](http://www.bsnl.karnataka.co.in) and cost of the tender form should be enclosed the tender.

Further details can be had from the Sub Divisional Engineer (General) O/o The General Manager Telecom, Dharwad Telecom District, 3<sup>rd</sup> Floor, Sanchar Sadan, Station Road, Hubli - 580 020 (Telephone No: 0836-235 4600)

Telecom, Asst. General Manager (General)  
O/o The General Manager  
Dharwad Telecom District,  
Hubli-580 020

## ANNEXURE-I

### CHECK LIST FOR SUBMISSION OF TENDER FORMS- GUIDELINES

#### TECHNICAL BID COVER - I

This cover should contain the following documents.

1. Signed on all pages of the tender document except tender schedule, with proof of supply of print and supply to other Central Govt / State Govt / PSUs' and reputed Private firms along with the samples of the paper tendered.
2. Earnest Money Deposit (EMD) paid particulars (Crossed DD drawn in favour of BSNL OR Cash Receipt obtained from Sr.A.O.(Cash) O/o GMT, Pinto Road, Hubli-580 020
3. In case of SSI units who wish to claim exemption from payment of EMD, they are to enclose an attested Photostat copy of REGISTRATION CERTIFICATE issued by the concerned authorities.
4. The sample of the paper should be enclosed.

THE COVER SHOULD BE MARKED AS TECHNICAL BID FOR SUPPLY OF PRE-PRINTED TELEPHONE RECEIPTS

#### FINANCIAL BID COVER - II

This cover should contain the following documents.

1. This cover should contain only TENDER SCHEDULE duly completed and signed by the tenderer.
2. THE COVER SHOULD BE MARKED AS FINANCIAL BID FOR SUPPLY OF PRE-PRINTED TELEPHONE RECEIPTS.

BOTH THE COVER SHOULD BE PLACED IN ONE BIG COVER AND MAY BE PROPERLY SEALED AND SEND BY REGISTERED POST/COURIER ONLY.



**NO RELATIVES WORKING IN BSNL CERTIFICATE**

I hereby declare that I am not having any close relative working in BSNL.

Place:  
Date:

Signature of the Tenderer

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**EMD / SECURITY DEPOSIT NOT FORFEITED CERTIFICATE**

I hereby declare that I am not BLACK Listed in any BSNL Tenders in Karnataka or any other state and my EMD / Security not forfeited in BSNL or any Government Department Tender.

Place:  
Date:

Signature of the Tenderer

**INFORMATION TO BE GIVEN BY THE TENDERER**

**GENERAL:**

1. Name of the tenderer \_\_\_\_\_

2. Address \_\_\_\_\_

3. Telephone Nos.(Office) \_\_\_\_\_ Residence \_\_\_\_\_ Mobile  
No: \_\_\_\_\_

4. Legal status of the tenderer.

i) Proprietary                      ii) Regd.Partnership firm      iii) Pvt.Co.

5. Name of the proprietor/partnership/directors \_\_\_\_\_

6. Name of the partner/director authorized \_\_\_\_\_

to sign the documents/letters (with a duly authorized power of attorney).

7. Tendere's Bank & account

No: \_\_\_\_\_

8. If any relative is working in this \_\_\_\_\_ Telecom District Give name & designation \_\_\_\_\_

9. If the tenderer an authorized dealer of brand be indents to supply/distributors.

Enclose Xerox of the dealership certificate.

10. EMD Particulars                                      SL.No.                      Amount                      Details

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Certified the information given above is true and the copies submitted are photocopies of the authentic originals and if any information documents is found to be false or misleading, the contract may be cancelled and I/We may be blacklisted.

List of Enclosures:

Signature \_\_\_\_\_

Name \_\_\_\_\_

1.

2.

Mobile No:

Telephone No:

