

BHARAT SANCHAR NIGAM LIMITED
(A Government of India Enterprise)
OFFICE OF THE GENERAL MANAGER, TELECOM DISTRICT, SHIMOGA

No G-26/TENDER/08-09/2

Dated at Shimoga

the 05-01-2009

TENDER NOTICE

On behalf of Bharat Sanchar Nigam Limited, Tender is invited by the General Manager Telecom District, Shimoga for supply of STATIONERIES AND PRINTING OF ESSENTIAL FORMS. The tender forms may be obtained from Asst General Manager (Admn), o/o GMTD, BSNL Bhavan, III Floor, Sagar Road, Shimoga.

The tender should be accompanied by an EMD of Rs. 2000-00(Rs Two thousand only) either in the form cash or Demand draft drawn on any nationalized bank in favour of BSNL Shimoga. The tender should be submitted to Sri H S Ganapathi, Asst. General Manager (Admn) o/o GMTD BSNL Bhavan, III Floor, Opp. APMC Yard, Sagar Road, Shimoga, superscribed as “ TENDER FOR SUPPLY OF STATIONERIES AND PRINTING OF ESSENTIAL FORMS” so as to reach this office not later than 1500 hours of 22-01-2009. The tender will be opened on the same day at 1600 hours. For more details please contact the office of the General Manager, Telecom District, Shimoga during office hours.

Tender form fee	Rs.50-00 (paid by cash at office cash counter)
Issue of tender forms	From 10.00 hrs to 1330 hrs (From 12-01-2009 on working days)
Last date for receipt of tender	1500 hrs of 22-01-2009
Date of opening of tender	1600 hrs of 22-01-2009
Earnest Money Deposit	Rs. 2000-00

Asst General Manager (Admn)
O/o GMTD, Shimoga-577201

Copy to;

1.SDE (PRO) o/o GMTD Shimoga for infn and n/a,wide publicity may be given through newspaper and web site.

2.Divisional Engineer for information. The tender notification may be displayed on the notice boards of their offices/subordinate offices.

3.GM TD/DVG/KWR/CKG/MR/HBL for information and n/a, it is requested to display the tender notification on notice boards of their offices for wide publicity.



BHARAT SANCHAR NIGAM LIMITED
(A Government of India Enterprise)
O/o THE GENERAL MANAGER, TELECOM DISTRICT, BSNL BHAVAN, SAGAR
ROAD, SHIVAMOGGA-577 204

No. G-26/08-09/1

Dated at Shimoga

the 29-12-2008

TENDER NOTICE

1. Sealed tenders are invited from reputed suppliers on behalf of Bharat Sanchar Nigam Limited by the Asst, General Manager (Admn), % General Manager, Telecom District, Shimoga, for supply of stationery items of good quality vide Annexure 'A' and printing of essential forms vide Annexure 'B' for the period of one year from the date of acceptance of tender extendable for six months on mutual consent.
2. Any item looking good while ordering but appear to be not genuinely good either immediately on receipt or found to be deteriorating in quality within six months from the date of supply for reasons not attributable to BSNL in providing facilities/handling shall be liable for replacement by the supplier immediately or within 15 days on demand.
3. Each tender should be accompanied with the E.M.D. of Rs. 2000/- (Rs. Two thousand) only either in the form of cash receipt or demand draft drawn in favour of the Bharat Sanchar Nigam Limited, Shimoga.
4. The tenders will be opened in the presence of the tenderers who may be present at the time of the opening of the tenders.. Only one representative per tender shall be allowed to be present during the opening of tender. Tender shall be evaluated by an evaluation committee set up by General Manager, BSNL, Shimoga. The evaluation committee shall consider the rates and also the quality of the item offered/required to be supplied for considering L-1 rates.
5. Purchase will be made on credit basis and payment will be made after submission of pre-stamped bill which should be submitted after supply of stationery items.
6. The tenderer should be in a position to supply the stationery as and when ordered, with in 15 days of placement of order, and the order may be of bulk or small quantity. Any delay in the supply of the items within the prescribed time limit will be liable for the penalty of 1 % on cost of the item purchased for every day of delay.
7. For items in Annexure B the samples of required forms are available With this office and same may be verified before quoting rates for those items.

8. The rate should be valid for a period of one year from the date of acceptance of tender, unless extended by the undersigned for further six months.
9. The tender should be properly sealed and super scribed on cover as `` TENDER FOR SUPPLY OF STATIONERY AND PRINTED FORMS: ` and forwarded to AGM(Admn), % General Manager, Telecom District, 3RD Floor, BSNL Bhavan, Sagar Road, Opp RMC Yard, Shimoga, to reach him on or before 1500 hours of 22 -01-2009 and the tender will be opened on the same day at 1600 hours by AGM (Admn), or any other officer authorized by him in the presence of the tenderer or his/her authorized representative who may be present.
10. Successful tenderer has to pay Security Deposit of Rs. 20000/-(Rupees Twenty Thousand only) or submit bank guarantee and enter into agreement
11. The right of acceptance/rejection of the tender is reserved by the General Manager, Bharat Sanchar Nigam Limited, Shimoga.
12. Tenderer should quote Basic rates only. All taxes to be shown extra as per statutory rules. And rates should be quoted in the Annexure provided by this office only.
13. Tender received without E.M.D. will not be considered.
14. The E.M.D. of unsuccessful tenderer will be refunded without interest
15. Violation of any of the tender conditions by the person/firm whose, tender is accepted will amount to breach of contract and EMD/security deposit of that person/firm will be forfeited.
16. Items supplied if found to be of poor quality are liable to be rejected and supposed to be replaced immediately by materials of STANDARD QUALITY.
17. Any dispute arising out of this tender can be referred to the arbitrator appointed by the BSNL only.
18. Tender once accepted shall be final and binding. Failure to honour accepted tender conditions will result in forfeiture of EMD/SD.
19. Copy of Firm Registration, copy of PAN and copy of VAT Registration shall be accompanied with the tender.

Asst.General Manager(Admn)
O/O GMTD, Shimoga-04

ANNEXURE 'A'

Sl.No	Name of the stationery items	Units	Brand	Rate
1	Attendance Register	Each	Bafna	
2	Ball Pin Box	Each		
3	Binding Paper 48 guage	Each		
4	Bleaching Powder 400 grams	Each		
5	Bulbs	Each	Philips	
6	Carbon Sheets	Pack	Kores	
7	Cells (small)	Each	Nippo	
8	Cells (Medium)	Each	-do-	
9	Cells (Big)	Each	-do-	
10	Chokes	Each		
11	Cotton waste rolls	Each		
12	Clip file (Hard board type)	Each		
13	Cut sheets--Ruled	Rim		
14	Cut sheets- unruled	Rim		
15	Damper	Each		
16	Dettol	Each		
17	Dustbin	Each		
18	Eraser	Each	Nataraj	
19	Erazex fluid	Each	Kores	
20	File pad	Each		
21	Full sheet white paper	Rim		
22	Gel Pen	Each	Reynolds	
23	Gel Refils	Each	---do---	
24	Gem clip Box	Each		
25	Glycerin	Each		
26	Guard file	Each		
27	Gum 700 ml	Each	Camel	
28	Gum 150 ml	Each	-do-	
29	Gum Tape	Each		
30	Gum Tape (Khaki)	Each		
31	Highlighter Pen	Each	Pikpens	
32	Jute Thread	Kg		
33	Manifold paper	Rim		
34	Marker Pen(Board writing)	Each	Reynolds	
35	Marker pen (CD writer)	Each	--do-	
36	Mendor	Each	Nataraj	

37	Naphthalin balls	kg		
38	Odonil	Each		
39	Paper weight	Each		
40	Pencil	Each	Nataraj	
41	Phenyle bottle 1 litre	Each		
42	Phenyle 5 lt can	Each		
43	Pin cushion	Each		
44	Pin up box	Each		
45	Poker	Each		
46	Plastic Tray	Each		
47	Refils (Cello finegripper)	Each	Cello	
48	Room freshner	Each		
49	Registers- 1 qr	Each	Bafna/Vikas	
50	Register-2 qr	Each	-----do-----	
51	Register-3 qr	Each	-----do-----	
52	Register- 4 qr	Each	-----do----	
53	Rubber band	1 Kg		
54	Ruled sheet full	1 ream		
55	Scale- Steel	Each	Nataraj	
56	Scale- Plastic	Each	----do---	
57	Sealing wax	1 Box		
58	Sketch pen	1 Pack	Camel	
59	Stamp pad	Each	Supreme	
60	Stamp pad ink bottle (big)	Each		
61	Stapler Big HP-45/HP-10	Each	Kangaroo	
62	Stapler No 10	Each	-----do----	
63	Stapler Pins 24/6	Pack	----do----	
64	Stapler Pins No 10	Pack	----do---	
65	Starter	Each		
66	Tag bundle in 100 nos	Each		
67	Twin thread 15 roll box	Each		
68	Tubelights	Each	Philips	
69	Urinal cake	Each		
70	Vim Powder	kg		
71	Xerox A-3 (big size)	1 ream	TNPL	
72	Xerox A-4	1 ream	--do--	
73	Xerox Full scape	1 ream	--do--	
74	Window Cover	100		

ANNEXURE B

(PRINTING)

Sl No	Name of the Forms	Apprx. Annual Requirement	Rate per	Rate
1	ACE-26 CR forms	2000		
2	ACG-17	50 bks		
3	ACG-67 (Receipt bks)	100 bks		
4	ACG-89 (challan books)	200 bks		
5	Additional service books	500 bks		
6	All India shifting forms	2000		
7	APP-54 (CR's of Gr B)	1000		
8	APP-9 (CR's of Gr C)	1000		
9	APP-11	1000		
10	Broadband applications	2000		
11	CCB PT Allications	2000		
12	Commercial file covers	10000		
13	Corr-22	500 pads		
14	Corr-67 (small covers)	10000		
15	Corr-7	500 pads		
16	Daily list control slip	25000		
17	Demand Notes	500 pads		
18	Eng-6	2000		
19	Eng-8	2000		
20	EST-36 Leave memo's	50 pads		
21	Festival Advance Appln.	1000		
22	File covers	5000		
23	GPF Advance forms	1000		
24	GPF Final Withdrawal forms	5000		

25	Lab-54 (Large covers)	10000		
26	Lab-54 (Small covers)	10000		
27	Lab-56 (cloth covers)	2000		
28	Legal heir transfer applications	2000		
29	Medical forms with fitness certificate	2000		
30	Mobile applications	1000		
31	MR-48 Receipt books	250		
32	Note sheet pads	400		
33	NTC applications	10000		
34	OTA bill forms	1000		
35	Other forms (TRA)	20000		
	(a) FS ¼ one side			
36	(b) FS ¼ two side			
37	(c) FS ¼ four side			
38	(d) FS 1/8 one side			
39	Shifting applications	5000		
40	SR-1 Leave applications	2000		
41	STD PT Applications	2000		
42	Store Issue Slips	100 bks		
43	Tariff Plan applications	1000		
44	Telephone closure forms	2000		
45	Tour TA bills	1000		
46	WLL agreement Bools	500		
47	Mobile Receipt Books	50		

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