

%General Manager Telecom, DHARWAD
3rd Floor, Sanchar Sadan,
Station Road, HUBLI -580 020.
Tel No 2354500, Fax 2325000



भारत संचार निगम लिमिटेड
(भारत सरकार का उपक्रम)
BHARAT SANCHAR NIGAM LIMITED
(A Govt. of India Enterprise)

IndiaBroadband²⁰⁰⁷
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Cost of Tender Document Rs.563/- (Non-refundable)

Tender Document

For Printing & supply of Essential

Forms For the year 2009-2010

No:PTG/1-4/2009-2010/1 dated @ Hubli the 02.02.2009

For further information and queries contact
General Section, 3rd Floor, Sanchar Sadan,
Station Road, Hubli- 580 020.
Telephone No: (0836-235 4500/225 8400)

%General Manager Telecom,
Dharwad Telecom District
3th Floor, Sanchar Sadan,
Station Road , HUBLI.580 020
Tel No 2352000 Fax 2352500
vgnarendra@bsnl.co.in



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OFFICE OF GENERAL MANAGER TELECOM, DHARWAD TELECOM DISTRICT, 3rd, FLOOR,
SANCHAR SADAN, STATION ROAD, HUBLI-580 020
TENDER NOTICE

Sl.No:	Particulars	Details
1	Tender Notice No:	PTG/1-4/2009-2010/1 Dated 2.2.009
2	Name of the work	Tender for printing and supply of Essential Forms. (Two Cover Bid System)
3	Earnest Money Deposit	Rs. 5000/-
4	Sale of Blank Tender Forms	Up to 1730 hours of <u>25.2.2009.</u>
5	Receipt of completed Tenders	Up to 1500 hours of <u>26.2.2009</u>
6	Opening of Tenders	At 1600 hours of <u>26.2.2009</u>

The blank Tender Forms can be obtained from Sub Divisional Engineer (Genl),O/o GMT, BSNL, 3rd Floor, Sanchar Sadan, Station Road, Hubli - 580 020 (Telephone No: 0836-235 4600 on payment of Rs.563/- in the form of Demand Draft drawn in favour of BSNL, Hubli or cash receipt obtained from Sr.A.O.(Cash) O/o GMT, Pinto Road, Hubli.

The blank tender form can be down loaded from our website and the cost of tender form is to be paid in the form of DD or Cash Receipt to be enclosed to tender schedule.

(**V.G.Narendra**)
Asst.General Manager (General),
O/o G.M.Telecom, Hubli-20



BHARAT SANCHAR NIGAM LIMITED

(A Govt. of India Enterprise)

OFFICE OF GENERAL MANAGER TELECOM, DWD TD, 3rd FLOOR, " SANCHAR SADAN"
STATION ROAD, HUBLI-580 020.

No: PTG/1-4/2009-2010/ 1 dated @ Hubli the 02.02.2009.

TENDER NOTICE

TERMS AND CONDITIONS

1. Sealed Tenders in Two Covers Bid System, one as Technical Bid (Cover-I) and another one as Financial Bid (Cover-II) are invited on behalf of the Bharat Sanchar Nigam Limited by the General Manager Telecom, Dharwad Telecom District, Hubli-580 020 from the owners of well equipped printing presses with offset facility at Dharwad S S A jurisdiction of comprising of Dharwad, Gadag, and Haveri revenue districts to take up printing and binding of books / forms, for the use of Telecom units in the District for a minimum period of one year.
2. The Technical Cover (Cover-I) should contain the following documents:
The eligible criteria are as follows: The following documents are required to be enclosed to the technical bid.
 - a) The proof of execution of supply of printed forms worth of Rs.1 lakh or more to any other Central / State Govt of PSU's during the past one year.
 - b) The sample of the papers used to print forms are to be enclosed.
 - c) Attested SSI Certificate for seeking exemption of payment of EMD.
 - d) Original receipt for having been paid the EMD OR Demand Draft drawn in favour of A.O. (Cash), BSNL, Hubli.
 - e) "No relative in BSNL" self declaration
 - f) "EMD/SD not forfeited" self declaration
 - g) General information of the tenderer
 - h) Experience certificate for Rs. 1.0 lakh
 - i) The sample of the paper should be enclosed.
3. The financial bid cover should contain only Tender Schedule duly signed and filled in by the bidder.
4. The rate contract for those items for which a bidder is L-1 will be awarded to him, irrespective of the number of items.
5. The approximate requirements of different types of forms, books are furnished in the annexure 'A' to this tender notification.

(Signature of the Tenderer)

6. The contract will be a rate running contract and except herein after mentioned no guarantee is given that the quantities indicated or any other quantity of the forms and books will necessarily be ordered, but an idea of the number and nature of books/forms which may be ordered and their average annual requirements are given in the Annexure 'A'. These are estimates only. The books/forms now in use are liable to revision or cancellation. No guarantee can be given that the supplies of every item contained in the annexure will not be required during the term of the contract, nor that orders will be given for the quantity shown therein. Specimens of the books/forms can be inspected at THE GENERAL SECTION, O/o THE GENERAL MANAGER TELECOM, 3rd FLOOR, SANCHAR SADAN, Station Road, HUBLI-580 020 from 11.00 am to 4.00 pm on all working day between Mondays to Saturday.

7. The tender quotations should be submitted only in the prescribed form Annexure-B enclosed along with the tender notification, addressing the tender cover to Shri. V. G. Narendra, Asst. General Manager (Genl) O/o G. M. Telecom, , 3rd Floor, "Sanchar Sadan ", Station Road, Hubli-20 BY REGISTER POST / COURRIER SERVICE or to be dropped in the Tender Box kept in the chamber of A.G.M.(G) % GMT,Hubli and tender cover super scribed as **"TENDER FOR PRINTING OF FORMS, BOOKS, COVERS,"** etc. so as to reach by the scheduled date and time. The tender documents received after the stipulated time and date shall not be accepted and no correspondence will be entertained.

8. A time limit for delivery and the installments for the delivery of books/forms required will ordinarily be fixed by the authority issuing the print order in each case, having regard to the quantum, nature and magnitude of the work involved.

9. While quoting for any item of tender, the requirement and the specifications should be clearly understood and the tender rate given accordingly. The GSM and specification & size of the printing paper and paper boards/pulp boards etc., specified against each of the item of the tender should be clearly noted while preparing the rates. Any subsequent request to modify the tendered rates due to oversight / mis-understanding / typographical error etc., will not be entertained and may be construed as withdrawing from the tender.

10. Along with the tender quotation each tender has to credit a sum of Rs. 5000/- (Rupees five Thousand only) as EMD in the form of cash receipt obtained from A.O.(Cash) % GMT, Pinto Road, Hubli or Demand Draft drawn in favor of the Sr. Accounts Officer (cash) O/o General Manager Telecom, Pinto Road, Hubli-20.

(Signature of the Tenderer)

11. The EMD of the successful tenderer shall be converted in to Security Deposit. In addition to above said security deposit, the successful tenderer is required to furnish a performance security works out as cost of accepted L-1 rates for forms X 10 % of accepted tendered value L-1 value should be paid by cash/DD or bank guarantee from any Nationalized Bank (The SD will be calculated based on number of items for which a tenderer is L-1 and the approved rates. This will be 10% of the total rate contract value for any approved tenderer) within 20 days of issue of approved letter. The performance guarantee (Cash/DD) will be reconvened only after the successful completion of the contractual obligation by the bidder to the satisfaction of the competent authority. The performance guarantee amount will not carry any interest, while in the custody of BSNL.

If the additional security deposit on above works out to the negative figure then no additional security deposit would be required.

12. No EMD is to be deposited by the Small Scale Industries, which are registered with National Small Scale Industries Corporation/SSI Units. An attested copy of Certificate should be attached along with his tender quotation seeking exemption from paying "Earnest Money Deposit ". Failing which the tenderer will be ineligible tenderer.

13. The successful tenderer/tenderers will have to execute the agreement within stipulated date, failing which EMD will be forfeited to BSNL without further notice.

14. The actual printing work should be commenced by the printer only after getting the final proof approved by the authority placing the supply order. The sample specimen quality of printing paper proposed to be used for the work should also be furnished to this office for approval before commencing the printing.

15. The terms and conditions and the tender rates quoted will be valid for a period of ONE YEAR from the date of acceptance of tender.

16. Time is the essence of contract and there shall be no delay in printing and delivering the forms on or before the due date specified in the print orders. If the forms or the books are not delivered on or before the due date the competent authority will have the right to deduct 2% of the total bill for every weeks default, no extension time will be permitted. However if the printing and delivery of forms/books are delayed due to change in the format, or delay in returning the proof duly approved by the BSNL or if the raw materials are not available in the market due to Government policy or any such eventuality which are deemed to be beyond the control of the tenderer such delay may be waived and the extension of time will be granted by the competent authority depending upon the merits of the case. The decision of GMT TD Hubli shall be binding on the tenderer in this regard.

17. The G. M. Hubli TD reserves the right to reject any unsatisfactory work and the printer will be required to carryout the said work a fresh at his own cost.

(Signature of the Tenderer)

18. Any breach of the contract by the printer or failure to supply a given quantity of the printing items, or fail to show progress of the work the BSNL will have to rescind the contract by giving the notice. There should be a progress of supply of materials as per the time schedule spread over the period of completion of the work. If the printing is of a low or poor or inferior quality or on a inferior printing paper which is not in accordance to the specification as accepted in the tender the BSNL will have a right to rescind the contract in all the above mentioned circumstance the G.M or authorities concerned reserves the right to forfeit to the BSNL the security deposit or Bank Guarantee or both.

19. The General Manager Telecom, Dharwad Telecom District Hubli or any other authorized authority in the BSNL reserves the right to reduce the quantum or quantity of items at any time even when the work is in progress. The competent authority also reserves the right to place any number of print orders for the required quantity or items of forms etc., put to tender during the currency of the tender contract.

20. The successful tenderer is precluded from assigning the work to any other agency on the plea that his capacity to carryout the work allotted to him is limited and/or it is not economically viable for him to carryout the work at the rate accepted as per tender quotation. The competent authority reserves the right to forfeit to the BSNL, the security deposit or the Bank Guarantee or both, in case the above conditions are violated and take any other action deemed fit under the circumstances.

21. Whenever sales tax is claimed by the tenderer, a certificate is required to be furnished by the supplier "Certified that the goods for which S.T. is charged has not been exempted under Central/State sales tax act Rules made there under and the charge on account of sales tax on the supplies is correct under the provisions of ST Act or rules made there under".

22. The form of quotation to be prepared and furnished is appended herewith. (Annexure-B). All factors such as cost of paper including KST/ED/SC etc., transportation charges, delivery charges, labour charges for printing and other cost connected with the printing materials of work should be taken into account while computing the bid, and Net charges (all inclusive F.O.R Destination) in respect of each item of work in the Annexure B shall be quoted against respective item of work.

(Signature of the Tenderer)

23. ARBITRATION :

The dispute if any arising out of this contract will be referred to the Sole Arbitrator appointed by the Chief General Manager Telecom, Karnataka Circle, Bangalore or any person nominated by him. The decision of the sole Arbitrator appointed by the C. G .M. Telecom Bangalore will be final.

(a) There will be no objection to any such appointment that the Arbitrator is a Government Servant. If however, the arbitrator is a Government Servant he will not be one who had an opportunity to deal with the matter to which the tender agreement relates or that in the course of his duties as Government Servant he has expressed views, on all or any of the matters in dispute or in differences., The award of the arbitrator shall be final and binding on the parties.

It is a term of agreement that in the event of such arbitrator to whom the matter is originally referred to being transferred or vacating his office, residing or refusing to work or neglecting his work or being unable to act for any reason whatsoever, "the said officer" shall appoint another person to act as arbitrator in place of outgoing arbitrator in accordance with the terms of this tender agreement and the person so appointed shall be entitled to proceed with the reference from the stage at which it was left out by his predecessor.

(b) The arbitrator may from time to time with the consent of all the parties enlarge the time for making the award.

[c] Subject to the aforesaid provisions, the Arbitration Act 1940 and the rules made there under and any modification thereof made from time to time in force shall be deemed to apply the arbitrator proceedings under this clause.

(d) Upon every and any reference as afore said the assessment of costs and of incidental expenses in the proceedings for the award shall be in the discretion of the arbitrator. The venue of the arbitration shall be the place from which the acceptance note is issued or such other place as the Arbitrator at his discretion may determine.

24. The tenderer signing the tender should indicate as follows:

- (1) Whether signing as the whole proprietor of the firm.
- (2) Whether signing as the partner of the firm.
- (3) Whether signing as the Secretary, Manager, Managing Director, Managing Partner, Director etc.,

25. The list of printing machines (Offset) and other equipments used in connection with printing work which the tenderer possessed indicating whether these assets are hypothecated and mortgaged or otherwise encumbered in any manner, the nature and extent thereof and the name and addresses of the lien holder should also be furnished.

(Signature of the Tenderer)

26. The General Manager reserves the right to have the inspection of the tenderer's work spots (through an appointed committee) to assess the availability of Printing machinery and other infrastructure for manufacturing the printing work the quality and workmanship of the sample printing work. And supply as per time schedule.
27. Any disputes arising out of this contract will be subject to Hubli Dharwad Municipal Corporation area.
28. Conditional tender will not be considered. There should not be any corrections / overwriting while quoting the rates.
29. The successful tenderer will have to execute an agreement of contract on a non-judicial stamp paper of Rs.50/- (Rupees Fifty only) before commencing supply within stipulated date.
30. Tender not conforming to the above conditions will be rejected.
31. The General Manager Telecom, Dharwad Telecom District, Hubli reserves the right to reject any or all tenders without assigning any reasons and the decision of the General Manager Telecom, shall be final and is binding on all concerned and the G.M.T. Hubli also reserves the right to order quantity in full or partial as per the requirement.
32. The General Manager Telecom, Hubli is not bound to accept the lowest tender.
33. The General Manager Telecom, Dharwad Telecom District, Hubli shall also reserve the right to approve more than one tenderer in respect of some or different items listed in the tender.
34. The tenderer should fill up the rates in the enclosed Annexure in figures as well as in words and should be signed by the tenderer.
35. All legal matters arising out of these tender are subject to judicial jurisdiction of Hulbi - Dharwad courts.

Asst. General Manager (General
O/o G.M.Telecom, Hubli-20.

(Signature of the tenderer)

ANNEXURE-I

CHECK LIST FOR SUBMISSION OF TENDER FORMS- GUIDELINES

TECHNICAL BID COVER - I

This cover should contain the following documents.

1. Signed on all pages of the tender document except tender schedule, with proof of supply of printed forms to other Central Govt / State Govt / PSUs' along with the samples of the papers.
2. Earnest Money Deposit (EMD) paid particulars (Crossed DD drawn in favour of BSNL OR Cash Receipt obtained from Sr.A.O.(Cash) O/o GMT, Pinto Road, Hubli-580 020
3. In case of SSI units registered with NSIC who wish to claim exemption from payment of EMD, they are to enclose an attested Photostat copy of REGISTRATION CERTIFICATE issued by the concerned authorities.
4. "No relative in BSNL" self declaration.
5. "EMD/SD not forfeited" self declaration.
6. General information of the tenderer.
7. Experience certificate for Rs.1.0 lakh.
8. The sample of the paper should be enclosed.

THE COVER SHOULD BE MARKED AS **TECHNICAL BID FOR SUPPLY OF PRINTED FORMS**

FINANCIAL BID COVER - II

This cover should contain the following documents.

1. This cover should contain only TENDER SCHEDULE duly completed and signed by the tenderer.
2. THE COVER SHOULD BE MARKED AS **FINANCIAL BID FOR SUPPLY OF PRINTED FORMS.**

BOTH THE COVER SHOULD BE PLACED IN ONE BIG COVER AND MAY BE PROPERLY SEALED AND SEND BY REGISTERED POST/COURIER ONLYOR TO BE DROPPED IN THE TENDER BOX KEPT IN AGM(GENL) % GMT, 3rd Floor, Sanchar Sadan, Station Road, Hubli - 580 020..

Annexure-II
Instructions to Bidders
CHECKLIST FOR TENDERERS:

Have you ensured (Before sealing the envelope by sealing wax/pvc tape) the following:

- I. Study of complete document?
- II. Signature with seal on all pages of document?
- III. The Tender Schedule is correctly filled in words and figures with signature?
- IV. The proof of execution of supply of printed forms worth of Rs.1 lakh or more to any other Central/State/PSU during the past one year i.e., experience certificate is enclosed to the tender document?
- V. The samples of the papers used to print forms are enclosed to the tender document?
- VI. Attested copy of SSI Certificate (the validity should be current) for seeking exemption from payment of EMD is enclosed to the tender document?
- VII. Original receipt for having been paid EMD or Demand Draft drawn in favour of A.O.Cash, BSNL, Hubli is enclosed to the tender document?

Two covers properly sealed and to be put in one big cover and to be addressed and send through Registered Post or Courier Service or to be dropped in the tender box kept at A.G.M.(Genl) % GMT, 3rd Floor, Sanchar Sadan, Station Road, Hubli-580 020 to:

Shri V. G. Narendra,
A.G.M.(Genl) % GMT, 3rd Floor, Sanchar Sadan,
Station Road, Hubli - 580 020.

So as to reach before 1500 hours of 26.2.2009.

ANNEXURE - A

THE DETAILS OF THE FORMS / BOOKS TO BE PRINTED ARE SHOWN BELOW :

- 01. Description of form** :- **ACE -5 (Advice note of stores returned)**
a) Size of the form :- 34 X 21 Cms (1/4 th DFC)
b) Quantity required :- 312 pads of 100 leaves
c) Other details :- This is bilingual form. The printing has to be made on one side only in black ink as per the given format. The form should be printed using 60 GSM MPM cream wove 8.9 DFC printing paper. The pad should be made of 100 leaves each.
- 02. Description of form** : **ENG-9 Receipt Book of Telephone Revenue**
a) Size of the form : 14.5 x 34 cms
b) Quantity required : 500 Registers of 50 Leaves (1+1 Leaves)
c) Other details : The will have printed matter on one side only. On each page there will 5 receipts. The receipts should be printed in the form of 1+1(duplicate).The book has 50+50 leaves.
- 03. Description of form** : **Lab 54 Cover (Large)**
a) Size of the form : 14 X 30 Cms (when folded)
b) Quantity required : 6500 Envelops.
c) Other details : The printing has to be made one side only as per the format given. The printing paper should be used 100 GSM Map litho cream wave 8.9 kg.
- 04. Description of form** : **S-97 (Office file covers (Bilingual)**
a) Size of the file : 35 cm X 28 cm (when folded)
b) Quantity required : 26,000 file covers.
c) Other details : This item has to be printed on 320 GSM 18. Kg pulp board with smooth surface on either side. The printed matter is available on the top page of file. The file cover will have creasing at the middle and both side as shown in sample. The creased portion has to be pasted with calico of size 10cm X 34cm. After pasting the calico two eyelets will have to be fixed on either side at the top portion of the file cover. The printing has to be made as per the sample.
- 05. Description of form** : **Subscriber File Covers**
a) Size of the form : 35 X 28 cm when folded
b) Quantity required : 28,500 File Covers.
c) Other details : Printing matter on both sides has to be made as per the given specimen only 210 GSM 12.2 Kg. pulp Board to be used for this work. The file covers will have caressing at the middle as shown in sample printing has to be made in Black ink only.
- 06. Description of form** : **MR-2 (NCR Cash Register)**
a) Size of the form : 21 x 34 cms(1/4 th DFC) When folded
b) Quantity required : 35 Registers. of 100 leaves
c) Other details : Printing has to be made on both side only. The form contains vertical columns, The printing has to be made in black ink only. Only sides 1 1/2 lb Calico binding.

- 07. Description of form : MR -3 (Zero Hour Register)**
- a) Size of the book : 21 X 34 (1/4 th DFC) when folded.
- b) Quantity required : 35 Registers. of 100 leaves
- c) Other details : The register will have horizontal lines in blue ink and vertical lines in red ink. The book will have to be bound with 1 1/2 lb board with good calico marble bindings. The printing has to be made by using 60 GSM MPM cream wove 8.9 Kg DFC printing paper.
- 08. Description of form : MR-5 (Register of Deposit)**
- a) Size of the form : 21 X 34 Cms (1/4 Single Demy)
- b) Quantity required : 35 Registers. of 100 leaves
- c) Other details : This is bilingual form. The printing has to be made on both side only in black ink as. The form should be printed using 60 GSM MPM cream wove 8.9Kg DFC printing paper. The pad should be made of 100 leaves each. The form has horizontal and vertical lines. The printing has to be made as per the specimen given.
- 09. Description of form : MR-29(A) Daily Message Docket**
- a) Size of the book : 11 x 19 cm (1/12 Single Demy)
- b) Quantity required : 65 Books. of 100 leaves
- c) Other details : The Pads contains 100 leave each. The printing has to be made in English. There will cover on one side and binding with wire stitched at the top. The printing has to be made on MPM 7.7 Kg 60 GSM Single Demy Cream wove paper.
- 10. Description of form : MR-48(T) Book receipts of acceptance of Inland Telegraphs(in duplicate form).Bilingual**
- a) Size of the form : 14.5 x 34 cm
- b) Quantity required : 375 Registers. of 50 Leaves (1+1 Leaves)
- c) Other details : The books will have to be printed in bilingual. Each book will consist of 50 leaves in duplicate form of (1+1). Each leave contain 5 receipts In all there will 20 parts X 50 sets. Perforation should be made between the receipts and along the binding edge. The front cover should be printed with the part number and receipt number in the book. Each receipt and the numbers of the part. (RECEIPT NUMBER AND PART NUMBER SHOULD PRINTED ON EACH LEAF).
- 11. Description of form : TI-103 (Notice Card)**
- a) Size of the form : 16 x 22 cms
- b) Quantity required : 3750 cards
- c) Other details : This form has to be printed as per sample. The for form contains printed matter in English. The printed matter exists on both sides. Only 210 GSM Thick card sheet 12.2 kg Cremwave colore card sheet used for printing.
- 12 .Description of form : Default Notice / Out Standing Due**
- a) Size of the form : 21 X 34 Cms (1/4 th DFC)
- b) Quantity required : 500 pads of 100 leaves
- c) Other details : The form containing printed matter on one side only. The pad will have 100 leaves and has to be prepared by affixing fevicol on the top side of the pad. The printing should be done as per format.

13. Description of form : **Re-Connection of Telephone**
a) Size of the form : 34 X 21 Cms
b) Quantity required : 185 Pads of 100 leaves
c) Other details : The form containing printed matter on one side only. The pad will have 100 leaves and has to be prepared by affixing fevicol on the top side of the pad. The printing should be done as per format. The printing should be done on 54 GSM white MPM cream wove 8.Kg DFC printing paper. The pads should be made in 100 leaves

14. Description of form : **Re-Connection of Telephone Subscriber Performer**
a) Size of the form : 21 X 34 Cms (1/4 th DFC)
b) Quantity required : 185 Pads of 100 leaves
c) Other details : The form containing printed matter on one side only. The pad will have 100 leaves and has to be prepared by affixing fevicol on the top side of the pad. The printing should be done as per format. The printing should be done on 54 GSM white MPM cream wove 8.Kg DFC printing paper. The pads should be made in 100 leaves

15. Description of form : **RR's (Recover/ losses register)**
a) Size of the form : 25 x 38 cms(1/4 th Double Crown) when folded
b) Quantity required : 30 register of (200 Open leaves)
c) Other details : This form has to be printed as per sample. The form contains printed matter in English. The printed matter exists on Both sides with horizontal and vertical lines Only 60 GSM-MPM c/w 11.6 kg Double Crown printing paper has to be used for printing, and both side 1 1/2 Id calico binding

16. Description of form : **Sanction memo**
a) Size of the form : 21 x 34 cms(1/4 th DFC)
b) Quantity required : 185 pads of 100 leaves
c) Other details : This form has to be printed as per sample. The form contains printed matter in English. The printed matter exists on one side. Only 60 GSM-MPM c/w 8.9 kg DFC printing paper has to be used for printing.

17. Description of form : **Public Telephone Application Forms**
a) Size of the form : 21 x 34 cms(1/4 th DFC)
b) Quantity required : 200 pads of 100 leaves
c) Other details : This form has to be printed as per sample. The form contains printed matter in English. The printed matter exists on one side. Only 60 GSM-MPM c/w 8.9 kg DFC printing paper has to be used for printing.

18. Description of form : **SMS Alert Forms**
a) Size of the form : 21 x 34 cms(1/4 th DFC)
b) Quantity required : 200 pads of 100 leaves
c) Other details : This form has to be printed as per sample. The form contains printed matter in English. The printed matter exists on one side. Only 60 GSM-MPM c/w 8.9 kg DFC printing paper has to be used for printing.

ANNEXURE-B
TENDER SCHEDULE

SL. No	Nomenclature of forms	Quantity Required	Size of the Forms	Paper for printing	Quotation Bid inclusive of all taxes (In figures & words)	
1	ACE-5 (Store transaction form)	312 pads of 100 leaves	21 x 34 Cms 1/4 th DFC	60 GSM MPM/WC 8.9 kg Cream wove	1 Pad of 100 leaves	Rs. Rupees.
2	ENG-9 (Receipt book)	500 Register of 50 leaves	14.5 x 34 Cms	60 GSM MPM/WC 8.9 kg Cream wove	1 Book of 50 leaves	Rs. Rupees.
3	Lab-54 (Large Covers)	6500 Envelops	14 x 30 Cms	110 GMS Cream wove	100 Covers	Rs. Rupees.
4	S-97 (File Covers)	26,000 File Covers	35 x 28 Cms (when folded)	320 GSM. Pulp Board 18 kg soft surface	1 Cover	Rs. Rupees.
5	Subscriber File Covers	28,500 File Covers	35 x 28 Cms (when folded)	310 GSM. Pulp Board 18 kg soft surface	1 Cover	Rs. Rupees.
6	MR-2 (NCR Cash Register)	35 Registers	21 x 34 Cms 1/4 th DFC (When folded)	60 GSM MPM/WC 8.9 kg Cream wove	1 Book of 100 leaves	Rs. Rupees.
7	MR-3('O' hour Register)	35 Registers	21 x 34 Cms 1/4 th DFC (When folded)	60 GSM MPM/WC 8.9 kg Cream wove	1 Book of 100 leaves	Rs. Rupees.
8	MR-5 (Register of Deposit)	35 Registers	21 x 34 Cms 1/4 th DFC (When folded)	60 GSM MPM/WC 8.9 kg Cream wove	1 Book of 100 leaves	Rs. Rupees.
9	MR-29(A) Daily Message Docket	65 Registers	11 x 19 Cms 1/12 Single Demy	60 GSM MPM/WC 7.7 kg Cream wove	1 Book of 100 leaves	Rs. Rupees.
10	MR-48(T) Book of Receipts	375 Registers	14.5 x34 Cms	54 GSM MPM/WC 8 kg Cream wove	1 Book of 100 leaves	Rs. Rupees.
11	TI-103 (Notice Card)	3750 Nos.	16 x 22 Cms	210 GSM 12.2 KG Card Sheet	1 Pad of 100 cards	Rs. Rupees.
12	Defaulter Notice	500 Pads of 100 leaves	21 x 34 Cms 1/4 th DFC	54 GSM MPM/WC 8 kg Cream wove	1 Pad of 100 leaves	Rs. Rupees.
13	Reconnection of Telephone	185 Pads of 100 leaves	21 x 34 Cms 1/4 th DFC	54 GSM MPM/WC 8 kg Cream wove	1 Pad of 100 leaves	Rs. Rupees.
14	Reconnection	185 Pads of	21 x 34	54 GSM	1 Pad of	Rs.

I have gone through the terms and conditions of the tender notice and agree to the all Terms and conditions.

The required EMD of Rs.5000/- (Rupees five thousand only) In the form of:

1. Demand Draft for Rs.5000/- drawn in favour of Sr.A.O.(Cash) % GMT, Hubli on Bank_____

2. Original Receipt for Rs.5000/- obtained from Sr.A.O.(Cash) % GMT, Hubli vide

Receipt No: _____ book
No: _____ dated _____.

Thanking you,

Yours faithfully,

Place:

Date:

Cell No:

NO RELATIVES WORKING IN BSNL CERTIFICATE

I hereby declare that I am not having any close relative working in BSNL.

Place:

Signature of the Tenderer

Date:

EMD / SECURITY DEPOSIT NOT FORFEITED CERTIFICATE

I hereby declare that I am not BLACK Listed in any BSNL Tenders in Karnataka or any other state and my EMD / Security not forfeited in BSNL or any Government Department Tender.

|

Place:

Signature of the Tenderer

Date:

TO WHOM SO EVER MAY CONCERN

It is to certify that M/s_____ has supplied the printed forms to this office/organization during the period as shown below:

Sl.No.	Financial Year	Amount of supply made	Remarks
1	2007-2008		

(Signature with seal)